

**FRONTIERS OF THE ROMAN EMPIRE WORLD HERITAGE SITE
HADRIAN'S WALL PARTNERSHIP BOARD**

DELIVERY GROUPS

Terms of Reference

The Tasks

The overall task of each Delivery Group is to take forward the relevant Actions, and to promulgate the Policies, set out in the current version of the WHS Management Plan.

And specifically:

To identify the means by which each Action can be carried out and the intention behind it achieved, all within the wider context of the current version of the Management Plan.

To identify an appropriate way to implement and complete each Action, and - whenever possible - to secure the resources that are required.

To establish partnerships across the WHS, working through them whenever possible to carry out the Actions.

To consult widely, as appropriate.

To make an annual report to the Partnership Board, and such other interim reports as may be required or desirable.

Where it can be justified, the Group may make changes to the priority assigned to each Action and may identify new ones that need to be taken forward. Any such changes should be noted in reports to the Partnership Board.

To make recommendations to the Partnership Board on changes to the list of Policies set out in the Management Plan.

To encourage the adoption by others of the Policies set out in the Management Plan.

To act as ambassadors and advocates for the World Heritage Site, and for the values, principles, and objectives of UNESCO.

Membership and quorum

Ideally, each Group will have no more than 10 members but this will be left to the discretion of the respective Chair.

The membership should be able to represent, through their networks, a wider group of stakeholders.

A geographical balance, along the length of the WHS, should be maintained within the membership of the Group.

The Chair, drawn from the Group, will be appointed for three years, and may be re-appointed for one further term of three years.

The Chair will also, ex officio, be a member of the Partnership Board and will be the formal link for communication between the Group and the Board.

The quorum of the Group will be 50 per cent of the membership, in addition to the Chair.

Frequency of meetings and operational matters

The Group will normally meet at least two or three times each year.

Any urgent matters may be determined between meetings by email.

The World Heritage Site Coordinator will attend each meeting and will service the Group.

v 3 June 2015